

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN  
SUNDANCE, CROOK COUNTY, WYOMING**

**TUESDAY, OCTOBER 4, 2011**

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

County Treasurer Mary Kuhl, Clerk of District Court Tina Wood, County Assessor Lisa Fletcher, County Sheriff Steve Stahla and County Attorney Joe Baron were present to go over items of interest within their departments. Also present were County Library Director Jill Mackey, Homeland Security County Coordinator Jim Pridgeon, Deputy Homeland Security County Coordinator/County Fire Warden Gari Gill and Facilities Maintenance Foreman Randy Gill.

The following bills were paid:

Total Wages		155155.56
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u> <u>ALLOWED</u>
AFLAC	Insurance	1746.42
Blue Cross Blue Shield of Wyoming	Health Insurance	45863.15
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	45832.13
Department of Employment	Worker's Compensation	3368.20
NCPERS Wyoming	Life Insurance	160.00
New York Life Insurance Company	Life Insurance	523.59
Orchard Trust Company	Deferred Compensation	1880.00
VSP	Vision Insurance	564.99
Wyoming Retirement System	Retirement	27715.82
Wyoming Educator's Benefit Trust	Life Insurance	185.90
A & B Welding Supply Co. Inc.	Cup Brush	17.47
AlSCO/American Linen	Shop Towels & Dust Mops	214.87
AT & T Mobility	Cell Phone	2932.28
Barbara J. Coy, RN.	On Call Hours	246.00
Bearlodge LTD., Inc.	Professional Services	3530.00
Big Horn Tire Inc.	Tires & Batteries	4957.32
Black Hills Chemical Co.	Supplies	401.57
Blakeman Propane Inc.	Propane	21482.72
Brian B. Wells	Mileage	67.71
Brian Sebade	Mileage	529.47
BW Sheridan Center	Room Rent	148.00
Carl's Trailer Sales Inc.	New Box for Unit 102	6050.00
Cassidy's Seed & Feed	Salt & Grass Seed	752.40
CCFV/SAS, Inc.	County Funding	3500.00
Cenex Fleetcard	Fuel	1908.33
Christina R. Wood	Mileage, Meals & Wall Hanging for WACO	607.03
City of Gillette	Water	6.00
City of Sundance	Water & Building Permit	1570.09
Clerk of District Court	Jury Account Funding, Mileage, Supplies & Bailiff Fee	2240.00
Cody Ballou	Contract Hauling	3780.00
Coffee Cup Fuel Stop	Fuel	657.85
Connie D. Tschetter	Mileage & Meal	516.13
Consolidated Engineers, Inc.	Professional Services	5748.75
Contractors Supply Inc.	Valves	336.46
Cornwell Tools	Tools	154.25
Crook County	Employer Paid Benefits from Grant	2503.97
Crook County Medical Service Dist.	Prisoner Food & Meals	3512.02
Crook County Public Health	Office & Equipment Rent	3672.00
Crook County Senior Services	County Funding	1666.67
Crook County Treasurer	Postage	311.24
D.O. Inc.	Oil & Solvent	1694.87
Dakota Business Center	Contract Base Charge	70.00
Danko Emergency Equipment Co.	Pump Engine Kit	6095.00
David J. Redding	Gravel Hauled	5720.00
Decker's Market	Supplies	99.46
Dee McGirr	Mileage	67.71
Department of Employment	Worker's Compensation	366.11
Department of Health	Rental for State Vehicle	295.00

Double Star Computing	Computers, Surge Protectors & Onsite Service	8255.18
Dwande E. LeMay	Court Reporting Services	75.00
Farmers Co-op Assoc.	Diesel	1723.68
Fastenal Company	Parts	46.36
Fleet Services	Fuel	216.88
Front Range Fire Apparatus	Newton Dump & Flip Chute	572.24
Gari G. Gill	Vehicle Phone Charger	42.39
Glenn Properties LLC	Diesel	1518.33
Gundy's Repair	1st Quarter Maintenance Contract	2024.42
Hersrud's of Belle Fourche, Inc.	Hinges, Gate & Cntr-rla	892.27
Hillside Pharmacy	Supplies	23.44
Homestead Nursery	Maple Tree for Yard	143.10
Hooper Tree Services	Removal of Damaged Tree	140.00
Hulett Emergency Medical Services	1st Quarter Ambulance Funding	666.69
Impact Services Incorporated	Contract Hauling	15525.00
Jeanne Whalen	Mileage	525.03
Jim Maupin	Shale	2975.00
Joseph Michael Baron	Mileage, Meals & Lodging	737.05
Katie Allen	Mileage	33.86
Kelly B. Dennis	Mileage	119.88
Kreuter Automotive	Repairs to Unit 603	903.46
Lenzes Printing	Paper & Envelopes	270.90
Leslie's Sinclair	Gas & Diesel	10965.19
M & P Auto Body	Windshield & Prep & Paint New Tailgate	1049.96
Marlette Snoozy	On Call Hours	246.00
Max Robert Masters	Mapping Contract for GIS & Subdivisions	2100.00
Midwest Cancer Screening	Pap Smear	102.60
MSR West, Inc.	Recal	120.00
NADA Used Car Guide	Evaluator Lan Subscription	635.00
Paetec	Telephone	204.62
Paradise Foods	Gas	49.39
Patricia J. Voll, FNP	FP Clinic Hours	175.00
Peggy Rose Symonds	Mileage	23.31
Pitney Bowes	Term Rental Charges	465.00
Powder River Energy Corp.	Electricity	4278.82
Powder River Office Supply, Inc.	Supplies	990.57
Precision Climate Services, Inc.	Chiller Payment #2	43449.10
Quality Agg & Construction	J Base	121821.80
Quality Hardware & Supply	Parts	546.56
Randy Gill	Mileage	69.93
Range Telephone Cooperative, Inc.	E911 Telephone	315.47
Regional Health	Morgue Use	368.00
RG Trucking	Contract Hauling	17775.00
Robert's Machine & Repair	Parts & Repairs	1215.62
Roscoe Steel & Culvert Co.	Culverts, Bands, Bolts & Nuts	16649.96
Ross Feeney	Mileage	303.03
RT Communications	Telephone	694.27
Safeguard Business Systems	Property Tax Statements	582.76
Sand Creek Printing	Report Forms	173.00
Sand Creek Trading Post LLC	Fuel	349.70
Sanofi Pasteur, Inc.	Fluzone	6431.42
Schultz Coal Sales, Inc.	Coal	533.36
South Dakota LTAP	Registration	70.00
Sundance Dillon's Hardware	Supplies	2691.55
Sundance Equipment Company	Snow Blower & Parts	91362.46
Sundance Times	Advertising	4114.50
Theresa L. Curren	Meal	12.80
Timberline Services Inc.	Contract Hauling	81882.15
Tongue River Communications	Jail Cable	56.00
Top Office Products, Inc.	Supplies & Copy Machine	12388.53
Tower Valley Ag Supply	Gas & Diesel	8527.92
Town of Hulett	Water	48.50
Town of Moorcroft	Water	101.20
Tracy Motor Company	Supplies	2339.89
Trudy J. Materi	Meals & Fuel	87.13
UNUM	Disability Insurance	258.79
Urbin & Patterson, LLP	Court Appointed Attorney Fees	213.72
Visa	Supplies & Travel Expenses	4235.64
Wade Dennis	Mow Road Shoulders	294.00
Walmart Community/GEMB	4-H Supplies	14.29

Wayne Ballou Trucking	Contract Hauling	1957.50
Wells Plumbing & Farm Supply	Fittings	31.74
Western Stationers	Supplies	1109.44
Will West	Shale	1561.50
WY Association of Sheriffs & Chiefs	Dues	150.00
WY Child Support Association		
Conference	Membership Fee	60.00
WY Retirement System	Rehired Retiree Contributions	2102.53
Wyoming Health Council	Nuvaring 3 Pack	351.30
Wyoming Machinery Company	Parts	2841.08
Total		860451.34

The following monthly collections were collected:

County Clerk	\$8,046.25
County Sheriff	\$7,769.40
Clerk of District Court	\$3,265.26

Tim Lyons, Growth and Development Administrator, requested the Board to sign an agreement for the County website. Kelly moved to approve for the Chairman to sign the Sales Agreement between Crook County and Revize LLC aka Revize Software Systems. Jeanne seconded, all ayes, motion carried. Also present were Larry Goodson, Pam Thompson, DeeLynn Garman and Robert Smoot, Directors, Crook County Museum District, Joe Baron, County Attorney, Randy Gill, Facilities Maintenance Foreman and Martha Smoot.

Larry Goodson, Pam Thompson, DeeLynn Garman and Robert Smoot, Directors, Crook County Museum District, Joe Baron, County Attorney, Randy Gill, Facilities Maintenance Foreman and Martha Smoot were present to discuss the preservation of the Aladdin Tipple. Jeanne moved to sign a Consent for Right of Entry for the AML Consultant. Kelly seconded, all ayes, motion carried. Larry Goodson presented a Petition with signatures for the County to preserve and maintain the Aladdin Tipple and discussion was held. It was determined that due to a lack of funds from either entity that a Historical Foundation should be encouraged to be formed to maintain the Aladdin Tipple.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end September 2011:

Total Receipts	\$746,988.71
Disbursements:	
Towns	\$124,750.46
County Boards	\$239,744.16
State & Local School	\$1,213,526.03
DOT/DOR/Rebate	\$141,874.39
Redemption/S. Park	\$3,155.79
Total	\$1,723,050.83

Connie Tschetter, County Clerk, informed the Board that she and Mary Kuhl, County Treasurer, have completed the pie chart for the Crook County Revenue Streams/Mill Levy Distribution/Budget by Department/Actual Expenditures by Department for fiscal year 2010-2011, it has been mailed out with the property tax notices and will be posted on the County website.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Joe Baron, County Attorney, Scott Ryan and Dan Blakeman, Town of Moorcroft.

Scott Ryan discussed his concerns on the county roads and requested maintenance on the county roads.

Dan Blakeman, Town of Moorcroft, requested to cap Lincoln Street in the Town of Moorcroft with County recycled asphalt. The Board informed him that the County plans on using the recycled asphalt on the county roads.

Jeanne moved to approve a Right-of-Way and Utility Certificate from the Crook County Commission to the Wyoming Department of Transportation and the Federal Highway Administration. Kelly seconded, all ayes, motion carried.

Kelly moved to approve an Agreement to Cover the Costs of Vacating Portions of Bearlodge County Road No. 8 and Miller County Road No. 266 between Crook County and Lee Habeck. Jeanne seconded, all ayes, motion carried.

Adjourned for lunch at 12:11 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter. Absent was Vice-Chairman Kelly B. Dennis.

Jill Mackey, Director, County Library, gave a monthly report. Also present was Joe Baron, County Attorney.

Gari Gill, County Fire Warden/Deputy Homeland Security County Coordinator and Jim Pridgeon, Homeland Security County Coordinator, gave a monthly report. Jeanne moved for Chairman Hadley to sign a letter for the FEMA cost share. Jim seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Steve Kozel, Bearlodge District Ranger, USDA Forest Service, Mary Kuhl, County Treasurer, Morgan Ellsbury, Road

and Bridge Foreman, Randy Gill, Facilities Maintenance Foreman and Tom Adams, County Undersheriff. Steve Kozel, Bearlodge District Ranger, USDA Forest Service, gave a forest service update.

Bruce Brown, Director and John Osse, Interim CEO, Crook County Medical Services District, gave an update on the Crook County Medical Services District. Also present were Joe Baron, County Attorney and Mary Kuhl, County Treasurer.

The meeting adjourned at 3:20 o'clock p.m.

Wednesday, October 5, 2011

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report.

Sandra Stevens, Crook County Family Violence and Sexual Assault Services and Kristen Clausen, Crisis Advocate for Family Violence, requested the Board to sign a Domestic Violence Awareness Month October 2011 Proclamation. Kelly moved to authorize the Chairman to sign the Proclamation. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, continued to give a monthly report. Jeanne moved to approve a Community Development Block Grant Agreement Between the Wyoming Business Council, Division of Investment Ready Communities and Crook County, to install an elevator in the Courthouse. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Bill Dirks, Mike Dirks and Raquel Croell, 911 Addressing Coordinator. Discussion was held on the alteration of Wes Tabor County Road No. 95.

Steve Blakeman, Mayor, Town of Moorcroft, informed the Board that the Town of Moorcroft took possession of the old Moorcroft Elementary School. The Town of Moorcroft will be applying for a grant to remodel the building and mentioned that if the County would like office space or a room to let them know. Also present were Jim Pridgeon, Homeland Security County Coordinator and Joe Baron, County Attorney.

Jim Pridgeon, Homeland Security County Coordinator, gave an update on the FEMA flood claim. Also present was Joe Baron, County Attorney.

The following monthly collection was collected: Circuit Court \$22,239.00.

Adjourned for lunch at 12:03 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Dennis McGirr and Nels Smith, Members, Crook County Land Use Planning and Zoning Commission (CCLUP&ZC), Tim Lyons, Growth and Development Administrator, Wayne Garman and Jim Geis, Supervisors and Sarah Mason, Office Manager, Crook County Natural Resource District (CCNRD), Robert Gilbert, Supervisor, Crook County Weed and Pest, Rick Miller and Chris Carlton, Bureau of Land Management (BLM), Joe Baron, County Attorney, Mick Urban, Megan Lewis and Brad Borrer, ONEOK, Inc., Phyllis Watson, Maxine Ripley, Lila Butts, John A. Moline, Jr., Vernon Seeley, Morgan Ellsbury, Road and Bridge Foreman, Jim Pridgeon, Homeland Security County Coordinator and Douglas Watson were present.

Tim Lyons, Growth and Development Administrator, gave a CCLUP&ZC monthly report and a subdivision and deed report. Jeanne moved to approve the Watson No. 1 Subdivision withdrawal request. Kelly seconded, all ayes, motion carried.

Robert Gilbert, Supervisor, Crook County Weed and Pest, gave an update.

Mick Urban, Megan Lewis and Brad Borrer, ONEOK, Inc., gave an update on the proposed Bakken Pipeline project.

Discussion was held with Rick Miller and Chris Carlton, BLM, on obtaining a Memorandum of Understanding Between Crook County and the BLM, for the purpose of coordinating with Crook County.

Wayne Garman and Jim Geis, Superintendents and Sarah Mason, Office Manager, CCNRD, gave an update.

Wayne Garman, Sharon Campbell, Paula Brown and Lee Jay, Members, Crook County Fair Board, gave a monthly report. Also present were Linda Schelldorf, County Fair Coordinator/Secretary and Peggy Symonds, 4-H Program Associate, Extension Office.

Kelly moved to go into executive session at 2:38 o'clock p.m. to discuss a liability issue. Jeanne seconded, all ayes, motion carried. The Board went back into regular session at 2:54 o'clock p.m.

Jeanne moved to appoint Andrea Lee Driskill as a Crook County Fair Board Member, to fill the unexpired term of Robyn Finch, which expires in January 2013. Kelly seconded, all ayes, motion carried. Also present were Wayne Garman, Sharon Campbell, Paula Brown and Lee Jay, Members, Crook County Fair Board, Linda Schelldorf, County Fair Coordinator/Secretary, Peggy Symonds, 4-H Program Associate, Extension Office, Lisa Fletcher, County Assessor and Kathy Gearhart, Clerk, County Treasurer's Office.

At 3:08 o'clock p.m. the Board met as the Crook County Board of Equalization and went back into regular session at 3:16 o'clock p.m.

Lisa Fletcher, County Assessor, Joe Baron, County Attorney, Linda Fritz, Deputy County Clerk and Kathy Gearhart, Clerk, County Treasurer's Office were present. The Board reviewed a Request for Refund of Interest Paid from Gregory A. Forsberg Trust. Kelly moved to authorize Chairman Hadley to sign the Order Upon Request for Refund of Interest Paid on behalf of the Board to refund fifty percent (50%) of the interest paid on property taxes for Gregory A. Forsberg Trust. Jeanne seconded, all ayes, motion carried. Lisa Fletcher, County Assessor, presented tax roll cancellations, additions and a rebate. Kelly moved to approve the following tax roll cancellations, additions and a rebate: 2007-332; 2008-346; 2009-196; 2010-77; 2011-11; 2011-12; 2008-347; 2011-16; 2010-75; 2011-10; 2011-9; 2011-15; 2011-17; 2011-13; 2011-16; 2011-14; 2001-01; 2003-01; 2004-135; 2011-18; 2002-01; 2005-200; 2006-202; 2011-19; 2010-76; 2008-345 and 2007-331. Jeanne seconded, all ayes, motion carried.

The meeting adjourned at 3:57 o'clock p.m. to meet in regular session on November 1 and 2, 2011 at 8:00 o'clock a.m. in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

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James W. Hadley, Chairman

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Jeanne A. Whalen, Member

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Kelly B. Dennis, Vice-Chairman

Attested:\_\_\_\_\_

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Connie D. Tschetter, County Clerk